



Advance Registration
32nd Annual NASBITE International Conference & National Small Business Exporter Summit
April 9-11, 2019 ~ The DeSoto Savannah Hotel ~ Savannah, Georgia
Please complete and submit BOTH PAGES of this Registration Form

Registrant Name:			
Organization:			
Address:			
City, State, Zip:			
Office Phone #:		E-mail:	
Guest Name:			
Emergency Contact:		Emergency Phone:	
Attendee Mobile # (for emergency use only):			
Please email receipt to:			

Are you a first-time attendee? Yes No Are you a CGBP? Yes No

Special Dietary Restrictions/Allergies:	
** Please note that dietary restrictions must be indicated at the time of registration so that special arrangements may be confirmed with caterers in advance of the event. **	

Conference Payment and Refund policy:

All Conference fees must be paid in full no later than two weeks prior to the Conference (or by March 25, 2019); this includes fees for attendees paying via a PO. This policy does not apply to pre-conference Boot Camps; those may be paid by credit card at the registration desk on site.

Cancellations for Boot Camp or full Conference registrations are eligible for a refund up to 30 days prior to the scheduled event, unless the event is cancelled by NASBITE International. **Cancellations must be received in writing by March 8, 2019 to qualify for a refund.** A \$50 administrative fee will be deducted for cancellations received in writing on or before March 8, 2019. Fees cannot be refunded for registrations cancelled after March 8, 2019.

If paying by Purchase Order, please submit a copy of your PO with billing instructions along with this registration form.

NASBITE International reserves the right to cancel events, usually due to lack of enrollment; registrants will be notified by e-mail in the event of a cancellation.

PAYMENT INFORMATION:

Check (payable to NASBITE) VISA/MasterCard American Express Purchase Order # _____

Card #:	Expiration Date:
Billing Address:	
Name on Card:	Signature:

Return payment & completed form to NASBITE at:

9 Newport Dr., Suite 200, Forest Hill, MD 21050 Fax: 443-640-1031 or e-mail: lisa.christie@nasbite.org



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REGISTRATION SELECTIONS:

2019 Fee Schedule:	Early Bird (on or before 3/15/19)	Standard (after 3/15/19)	What does this include?	Check all that apply:
Summit AND Full Conference Registration	Member: \$830	Member: \$930	Continental Breakfast, Lunch, All Summit Sessions and Opening Reception (4/9), Breakfast and Lunch (4/10 and 4/11), Keynote, Sessions, and Exhibits (4/10 and 4/11), Membership Meeting, Award Ceremony & Closing Reception (4/11)	
	Non-member: \$1,030	Non-member: \$1,130		
Full Conference Registration	Member: \$595	Member: \$695	Opening Reception (4/9), Breakfast and Lunch (4/10 and 4/11), Keynote, Sessions, and Exhibits (4/10 and 4/11), Membership Meeting, Award Ceremony & Closing Reception (4/11)	
	Non-member: \$795	Non-member: \$895		
One-Day Registration: Wed., April 10	Member: \$325	Member: \$425	Breakfast, Lunch, Keynote, Sessions, and Exhibits on 4/10	
	Non-member: \$450	Non-member: \$550		
One-Day Registration: Thurs., April 11	Member: \$375	Member: \$475	Breakfast, Lunch, Keynote, Sessions, Exhibits, and Closing Reception on 4/11	
	Non-member: \$500	Non-member: \$600		
One-Day STUDENT Registration: Wed., April 10	Member: \$150	Member: \$200	Breakfast, Lunch, Keynote, Sessions, and Exhibits on 4/10 - must provide proof of undergraduate/graduate student status	
	Non-member: \$200	Non-member: \$250		
One-Day STUDENT Registration: Thurs., April 11	Member: \$150	Member: \$200	Breakfast, Lunch, Keynote, Sessions, Exhibits, and Closing Reception on 4/11 - must provide proof of undergraduate/graduate student status	
	Non-member: \$200	Non-member: \$250		

PRECONFERENCE EVENTS:

CGBP Exam Prep Boot Camp, April 7- 8	\$395	\$495	Exam Prep Boot Camp Program training, Practice Exam Voucher, and refreshments on 4/7 <u>AND</u> 4/8 (lunch is not included)	
CGBP Train-the- Trainer Boot Camp, April 7-8	\$395	\$495	Train-the-Trainer Boot Camp Program training and refreshments on 4/7 <u>AND</u> 4/8 (lunch is not included)	
Pre-Conference Workshop, April 8	\$95	\$195	Pre-Conference Workshop and refreshment breaks on 4/8 (lunch is not included)	

GUESTS:

Guest Ticket: Opening Reception April 9	\$75 per guest	\$100 per guest	Opening Reception on 4/9 including two drink tickets, light hors d'oeuvres	
Guest Ticket: Closing Reception April 11	\$125 per guest	\$150 per guest	Closing Reception on 4/11 including two drink tickets, reception buffet	

NATIONAL SMALL BUSINESS EXPORTERS SUMMIT:

Attendee Fee	\$235	\$235	Continental Breakfast, Lunch, All Summit Sessions, Reception with Cash Bar on 4/9	
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NASBITE MEMBERSHIP & CGBP RECERTIFICATION FEES:

CGBP Recertification Fee	\$75		Annual Recertification Fee for CGBP Credential. Please note, you must submit at least 10 CEUs to complete your recertification for 2019.	
2019 Annual Membership Dues	<input type="checkbox"/> Individual Membership Dues: \$149.00 <input type="checkbox"/> Student Membership Dues: \$25.00 <input type="checkbox"/> Institutional Membership Dues (2-4 ppl): \$135.00/person <input type="checkbox"/> Student Pathway Membership Dues: \$75.00 <input type="checkbox"/> Institutional Membership Dues (5 or more ppl): \$124.00/person			\$ _____

TOTAL PAYMENT AMOUNT

\$ _____